## The DFO (Designated Federal Officer):

- Ensures compliance with FACA, (the Federal Advisory Committee Act) and any other applicable laws and regulations;
- Calls, attends, and adjourns committee meetings;
- Approves agendas;
- Maintains required records on costs and membership;
- Ensures efficient operations; and
- Maintains records for availability to the public.

The DFO and point of contact for the USMMA BOV (Board of Visitors)

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