



# Department of Health Services

UNITED STATES MERCHANT MARINE ACADEMY  
PATTEN HALL ★ KINGS POINT, NY ★ 11024-1699

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## Dental Documents Checklist For Applicant Use Only – Do Not Return

***All forms are to be completed, signed, dated and returned to the U.S. Merchant Marine Academy Department of Health Services no later than May 30, 2026.***

- 1)  Authorization to Provide Health Services for Minors
- 2)  Documentation of your dental examination within the past 12 months.  
The letter should include:
  - Date of exam and prophylaxis
  - If any treatment is needed and could not be completed before INDOC
  - Contact information and signature of dentist
- 3)  Hard copy of a diagnostic panoramic radiograph taken within the past 12 months. Email to the address above if the dentist cannot provide a diagnostic hard copy
- 4)  Hard copy of a recent set of diagnostic bite-wing radiographs taken within the past 12 months. Email to the address on this letterhead if your dentist cannot provide a diagnostic hard copy
- 5)  Record of Dental Examination for Third Molar Status, and Assumption of Financial Responsibility for Third Molar Extraction / Oral Surgery / Associated Costs (2-Page form)
- 6)  If Candidate has dental coverage, copy of Dental Insurance Card (front and back), or Medical Insurance if it includes Dental Coverage. Please provide Policy Holder's Name, Date of Birth & Last 4 digits of Social Security Number on all copies.
- 7)  Copy of Prescription Card (front and back). Enroll in MyNorthwell patient portal (see MyNorthwell Patient Quick Start Guide.)
- 8)  Emergency Contact List

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